

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

29 Stoddard Road

Bantam, CT 06750

September 12, 2013 ~ 7:30 PM

CALL TO ORDER: Chairman David R. Wilson called the regular meeting to order at 7:35 p.m.

ROLL CALL

Present: David Geiger, David R. Wilson, Christian Bratina. J. Koser arrived at 7:55 p.m.

Absent: William Buckley

Others Present: Plant Superintendent Ted Legendre, Ann Combs, Recording Secretary, and J. Healy, Director of Public Works

MINUTES: 7/11/13 Regular Meeting: Motion: D. Geiger moved to postpone approval until the next meeting. C. Bratina seconded, all voted aye and the motion carried.

OLD BUSINESS

1. Public Requests

Jack Nelson, Pullman Investment Group: Mr. Nelson was present and asked for abatement of taxes and to just pay the reconnection charge to hook up. He owes about \$3,300 at this time, and the reconnection fee is about \$4,000. D. Wilson said that with late charges plus lien fees, he is probably in the same neighborhood. T. Legendre said he received a 2010 letter requesting relief from tax until they have occupancy and were told to cap and stop it at that point. D. Wilson said the amount is \$3147.30 now in usage fees. C. Bratina thought choosing to pay the connection fee that is higher is acceptable. Mr. Nelson thought they were connected, but in trying to snake, they found it was not connected (from Honeywell removing the line). He wants to get the permit now and presented a check for \$4,000. T. Legendre will need to charge \$50 for the permit.

a) Aaron Weik, 484 South Plains Road – Connect to Public Sewer: Mr. Weik was not prepared to make the request per T. Legendre. [J. Koser arrived here at 7:55 p.m.] He wants to connect on his own property and tie into and pump to the manhole on the west side of his property. He now has gravity to a septic system. D. Wilson was concerned about the elevation, and T. Legendre said he would need a sealed system and would not sewer the walk-out basement floor.

b) Litchfield Athletic Club Water Usage 2013-2014: T. Legendre said the building was slab on grade with a meter out front. A pipe was broken under the slab and the water was running. Towne & Aurell did the repair. He will submit his bills and must prove the water isn't coming to our system. D. Wilson said we will read the meter after to check it.

c) Kim Griffen Late Fee Issue: The mail was postmarked October instead of Sept. 30 as required. T. Legendre said she's been paying in advance minus the \$9.00, but she does still owe the \$9.00, the same ruling as three months ago. The payment was late, so the late fee stands at \$9.00.

d) Arethusa Farm Dairy User Bill 2013-2014: T. Legendre and J. Healy did a walk-through. J. Healy said per the standard calculation used for BOD's, the question is did they incur additional expenses due to BOD discharge? His thought was to not charge extra this year but notify them that they may be charged in the future if there is a detrimental effect on the system. With a higher BOD, C. Bratina felt they should maintain a presence of charging for excess load. J. Healy said they should also weigh the benefit they get from higher BOD. D. Wilson said they should adjust based on parameters known. T. Legendre said the bill is \$7,510 + BOD charge + 3 EDU's for the restaurant. J. Healy will come up with the adjustment number to get to Sandy.

e) Morris 2013-2014 Bill: D. Wilson asked that the bill be sent out to Morris.

2. Safety: J. Healy reported a Safety Meeting held yesterday. No incidents were reported. Flagger training has been done and there will be more trainings. They will need a new union rep on the Safety Committee after Fred retires.

3. Commissioners Requests: None

4. Succession Plan: D. Wilson said he met with the candidate, Phillipe. They reviewed salary with a \$5,000 car allowance. The candidate wanted \$90,000 and wanted to work a 4-day week. D. Wilson said it is a 5-day position with possible dismissal at noon on Friday, but he must keep his hours up. T. Legendre said he must respond to emergencies on a 24-hr basis. Mr. Wilson said he will call, confirm and give him the job description, and Roxanne Carroll gave him insurance information. J. Healy said Leo Paul would like to talk to him and write him the letter. D. Wilson said he would like to wrap this up soon.

5. Public Works/Treatment Plant Report

a) Easements: J. Healy met with George Simoncelli a couple times recently. He's completed some of the easements and will email the spreadsheet showing where each one stands. Two more were done this month with about 40 left.

b) SCADA: T. Legendre said Ron Bergeron called to say a larger VFD could be made quicker for an extra \$400. Materials are on order, and he took the electrician through to see where they would run the conduits. No bills have been received yet.

c) EDU Definition: If we do a 10,000 start to get into it, our revenue drops. Transferring into residential, it yields a larger disparity which is not worth the hassle. It sounds good, but just doesn't work. They will stay with the system they have now. C. Bratina said he could see establishing criteria for a flow meter.

d) Equipment: T. Legendre said the brakes are being repaired on the dump truck. He is looking at a trailer-mounted unit that grinds and shreds, costing \$8,500. They are using one of two right now that doesn't shred well. A new unit could be used at the inlet. Ted will verify the price and get the materials ordered.

e) Septic: Septage received in August yielded \$8,235 in income, and 39,000 gallons shipped out to Naugatuck cost \$4,056. D. Wilson asked if it is time to go out for new bids for hauling.

f) Energy: J. Healy said it is time to look for new negotiation for rates.

g) Operational: T. Legendre said he's stopped several times at DaCapo but can't get ahold of the owner. He needs to know the cycle count. With flow data on the well they can calculate their EDU status. D. Wilson expressed some frustration over the matter.

6. Financial Report

a) Budget Report 2012-13 Operating Budget: There was a short review of the budget with an error found in the operations report 8/25, Primary Sludge 123,000 gallons. Ted will correct.

b) Morris Agreements: D. Wilson said Morris should be up to date and they will bill them for the second payment on their catch-up on the upgrade costs.

c) Collectibles Report: No report from Sandy.

7. Quarterly Goals and Objectives: The group wished Ted well in his upcoming retirement.

8. Adjournment: Motion: D. Geiger moved to adjourn at 8:53 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs
Recording Secretary